



**BOWIE COUNTY COMMUNITY SUPERVISION
AND CORRECTIONS DEPARTMENT**
5th, 102nd, and 202nd Judicial Districts / County Court at Law
100 N Stateline Ave. Box 12
Texarkana, Texas 75501
(903) 798-3052

Terri Giles
Director

JOB POSTING

- JOB TITLE:** Substance Abuse Counselor
- LOCATION:** Bowie County, Texas
- JOB SUMMARY:** The substance abuse counselor is responsible for providing education and counseling services as outlined the Bowie County CSCD Substance Abuse Treatment (SATP) Program Policies and Procedures in accordance with the CJAD Substance Abuse Treatment Standards.
- QUALIFICATIONS:** Applicants must possess one of the following:
Licensed Chemical Dependency Counselor (LCDC), Counselor in Training as defined by the Texas Department of State Health Services (DSHS) and pass LCDC testing upon completion of required Intern hours, or Licensed Professional Counselor Intern as defined by the Texas DSHS. A minimum of two years of counseling experience in the treatment of chemically dependent persons or a bachelor's degree in the field of social work, counseling, psychology, or a related field of instruction conferred by a college or university accredited by an accrediting organization recognized by the Coordinating Board, Texas, and College University System.
- RESPONSIBILITIES:** Performs individual and group counseling for defendants on assigned caseload or as directed by the court within the time frames outlined in the SATP Policies and Procedures. Conduct addiction education groups for defendants. Facilitates substance abuse/criminal conduct groups using prescribed cognitive behavioral curriculum. Develops for each defendant on their caseload an individualized treatment plan that is based on an assessment that addresses criminogenic needs. Implements relapse strategies for defendants. Identifies client needs that cannot be addressed by facility, makes appropriate referrals to outside services, and works with agencies on behalf of clients. Develops written and negotiated aftercare plans with defendants prior to their discharge from SATP. Conducts substance abuse screening assessments for community supervision officers and court system as needed. Conducts intake screening functions for potential program according to written criteria and standardized tests as needed. Facilitates responsivity groups such as anger management, relapse prevention and mind over mood utilizing cognitive curriculum. Writes assessment reports for the courts including counselor recommendations regarding the need for treatment. Participates in regularly scheduled staff meetings and weekly case staffing meetings. Documents in computer, intervention activities with defendants, in accordance with policy and procedure. Provides court testimony in a factual and objective manner as directed by the courts. Conducts jail/field visits as required. Performs other duties as assigned by the Treatment Programs Supervisor.



**BOWIE COUNTY COMMUNITY SUPERVISION
AND CORRECTIONS DEPARTMENT**
5th, 102nd, and 202nd Judicial Districts / County Court at Law
100 N Stateline Ave. Box 12
Texarkana, Texas 75501
(903) 798-3052

Terri Giles
Director

SALARY: Negotiable, based on experience. Benefits package including medical insurance through the Employees Retirement System and retirement savings through the Texas County and District Retirement System.

CLOSING DATE: When filled

Completed applications and resumes can be submitted via email to stephanie.karr@bowiecounty.org or turned into the Bowie County Community Supervision and Corrections Department located on the 2nd floor of the Bi-State Justice Building, 100 N. Stateline Ave, Texarkana, TX 75501.